



### Volunteer Hour Tracking Log - EXAMPLES

Each family is required to record their volunteer hours throughout the school year. Please indicate your volunteer activity and the amount of time you completed.

This form is due Monday, May 1<sup>st</sup> 2017 to the ESCS front office. Any hours not completed short of your 20-hour requirement will be billed at \$25 an hour and will be billed via FACTS.

<b>Date of Volunteer Activity</b>	<b>Description of Volunteerism</b>	<b>Volunteer Hours</b>
<i>Example ~ 8.14.2016</i>	<i>Clean-up at Back to School Mass</i>	<i>2 hours</i>
2016-2017 School Year	Chairperson	20 hours
2016-2017 School Year	Home Room Parent	20 hours
2016-2017 School Year	Link Family Representative	5 hours
8.31.2016	Volunteer in Dining Room	1 hour
9.9.2016	Contribute to Staff Appreciation Committee (SAC) function	2 hours
2016-2017 School Year	Girl Scout Troop Leader	20 hours
8.31.2016	Boy Scout Event	1.5 hours
9.23.2016	Essential Volunteer ~ Art	1 hour
2.18.2017	Field Trip Chaperone	3 hours

<b>Date of Volunteer Activity</b>	<b>Description of Volunteerism</b>	<b>Volunteer Hours</b>
2016-2017 School Year	ESCS Sports Team Coach	20 hours
12.9.2016	Donate items for classroom party	1 hour

Questions? Looking for a way to volunteer that fits with your schedule?

Contact the HSA Volunteer Coordinator at [ESCSHSA@gmail.com](mailto:ESCSHSA@gmail.com).

Thank you for giving your TIME & TALENT to Espiritu Santo Catholic School!!